

**APPLICATION CHECKLIST**  
*(For Use by Nominating Teacher)*

**Student Name** \_\_\_\_\_ **District** \_\_\_\_\_

The committee will NOT consider applications without the following SEVEN items:

- \_\_\_\_\_ 1. Application Checklist
- \_\_\_\_\_ 2. Completed Nomination Form
- \_\_\_\_\_ 3. Completed Signature Form
- \_\_\_\_\_ 4. Completed Application Form
- \_\_\_\_\_ 5. 500-word Essay that describes the ways in which your involvement in the arts has enriched your life.  
 (see Essay Rubric online)
- \_\_\_\_\_ 6. An Official School Transcript ***with unweighted average that includes information from***
  - All four quarters from Ninth Grade
  - All four quarters from Tenth Grade
  - The first half of Eleventh Grade
- \_\_\_\_\_ 7. A thumb drive that Includes either a Video of a Performance, or a Portfolio of Art Work  
 (see criteria online at: [www.longislandartsalliance.org](http://www.longislandartsalliance.org))

**Each high school may nominate ONE student in each of the five arts areas.**

**This student is nominated for (check one):**

\_\_\_\_\_Dance    \_\_\_\_\_Media Arts    \_\_\_\_\_Music    \_\_\_\_\_Theater Arts    \_\_\_\_\_Visual Arts

**Incomplete applications will not be considered.**

Please submit all application materials to:

Dr. John J. Gallagher, Director of Music & Fine Arts  
 Longwood Central School District  
 21 Everett Drive, Yaphank, NY 11980